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Acting Chief, Planning Staff, OL

7 August 1969

Chief, Building Planning Staff, OL

Emergency Situations in the Headquarters Area

25X1A

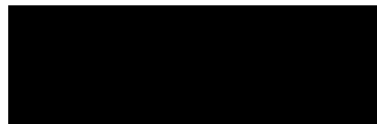
REF : [REDACTED] (with Annexes A and B), dtd 30 Nov 67, same subject

25X1A 1. The Building Planning Staff, OL, should be added to Annex A. [REDACTED] It is not considered that the work of this Staff will normally be required in support of other Agency activities in emergency situations. However, as a part of the Office of Logistics it should be open and thus available for the receipt of phone calls and other actions in emergency periods during normal hours. Therefore, it is requested that [REDACTED] be listed under the title of this Staff on the personnel roster.

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25X1A 2. The nature of the emergency augmentation listing for the Logistics Services Division, OL, has been discussed with the Deputy Director of Logistics. He has agreed that members of this Staff, a number of whom are detailed from other career services, will not be included in Annex B. [REDACTED] It is further understood that the members of this Staff are always available and would report for duty at any time the urgency of a situation requires, if called upon by an appropriate officer.

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Distribution:

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① - OL/EPS/Subject File - (Planning Staff)

1 - OL/EPS/Chrono

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